

Security Access Card (SAC) Application Form



1. Applicant to Complete

Applicant Name:		ASIC Number:		ASIC Type:	<input type="checkbox"/> ADL	<input type="checkbox"/> AUS
Contact Number:		Company Name:		Expiry Date:	Month / Year	
Department:		Reason for Security Access:				

Access Required (tick all areas that apply)

<input type="checkbox"/> Terminal 1 – Landside	<input type="checkbox"/> Gate 2	<input type="checkbox"/> General Aviation Terminal
<input type="checkbox"/> Terminal 1 – Airside	<input type="checkbox"/> AAL Offices – T1	<input type="checkbox"/> Gate J
<input type="checkbox"/> Ramp Bollard	<input type="checkbox"/> AAL Offices	
<input type="checkbox"/> Plaza Bollard	<input type="checkbox"/> AAL Offices – B111	

Access to the below areas must be authorised by Business Information Systems:

<input type="checkbox"/> Main Comms Room North 2	<input type="checkbox"/> Main Comms Room North L3	<input type="checkbox"/> Main Comms Room North	<input type="checkbox"/> Main Comms Room South
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BIS Authorised Signatory signature _____ BIS Authorised Signatory Name (Print) _____

Applicant Signature _____ Date _____

2. Company Authorised Signatory to Complete

 Authorised Signatory - Print Full Name Position Title of Company Name

hereby certify that _____ requires security access to the area(s) identified above.

By authorising this document, I confirm that the:

- Applicant requires access to the area(s) for the purpose of the holder's employment only.
- The applicant/company agree to pay the required fee as detailed in the current schedule of fees available on AAL's website.
- Applicant has read and understood the Conditions of Issue and Use set out in the AAL Security Guide.
- Applicant and the Company will abide by the Conditions of Issue and Use set out in the AAL Security Guide.
- Applicant has read and understood the conditions within the Privacy Notice:
Adelaide Airport Limited (AAL) collects, uses and discloses the personal information that is provided as part of this application, for the purpose of issuing and administering the relevant SAC. All information received from the applicant will be handled in accordance with the provisions of the Privacy Act 1988 and AAL's Privacy Policy. In order to assess your application, AAL may disclose your personal information to third parties for the purpose of verifying your identity and requirements for access. Once a SAC is issued, AAL may provide personal information and data collected in this application and through the use of the SAC to law enforcement agencies and AAL's security provider.
- Failure to abide by the Conditions of Issue & Use may result in the applicant's access privileges being withdrawn, for a period to be determined by Adelaide Airport Limited.

Signature _____ Date _____

1. Office Use Only

Security Card Number	<input type="text"/>	Receipt Reference No	<input type="text"/>
Issued By	<input type="text"/>	Date Inductions Completed	<input type="text"/>
		Induction expiry date	<input type="text"/>

I hereby acknowledge receipt of the Security Access Card noted above.

Applicant Signature _____ Date _____